

**Report by:** Grants Manager, Cambridgeshire Community Foundation

**To:** Area Committee – North, 10<sup>th</sup> June 2010

**Wards:** Arbury, Kings Hedges, West Chesterton, East Chesterton

**Community Development Grants 2010-11**

**1. Introduction**

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, seeks approval for applications which have been assessed and lists further applications which are still under review.

The application process has been managed by Cambridgeshire Community Foundation (CCF) from April 09. CCF advertise available funds; support potential applicants; assess applications; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects.

## 2. Recommendations

To consider the grant applications and agree recommendations detailed below.

<b>Community Development current applications.</b>				<b>Available: £20,620</b>	
<b>CCF ID</b>	<b>Group</b>	<b>Project</b>	<b>Requested £</b>	<b>Recommended from Area Committee Grants £</b>	<b>Offer from other CCF funds £</b>
WEB10576	Chesterton Community Association	to publicise and to run a competition to design and create a village sign	900	900	Project does not fit funding priorities of other CCF funds
WEB 10770	4 <sup>th</sup> Cambridge Guides	to purchase new tents and cooking equipment	900	900	Project does not fit funding priorities of other CCF funds
<b>Total</b>			<b>1,800</b>	<b>1,800</b>	<b>0</b>
<b>Remaining</b>			<b>18,820</b>		

<b>Leisure current applications.</b>				<b>Available: £4,570</b>	
<b>CCF ID</b>	<b>Group</b>	<b>Project</b>	<b>Requested £</b>	<b>Recommended from Area Committee Grants £</b>	<b>Offer from other CCF funds £</b>
WEB10157	NCSA North Cambridge Sports Assoc	to pay for coaches and assistants in after school and lunchtime school sports clubs	900	900	Not yet considered
<b>Total</b>			<b>900</b>	<b>900</b>	<b>0</b>
<b>Remaining</b>			<b>3,670</b>		

### 3. Background

The Executive Councillor has approved the following allocation of 10% of the total Community Development grants budget and 5% of the total Leisure grants budget for area committee grants. It has been calculated using population levels and is also weighted to give additional funds to areas of economic disadvantage as defined by the City Council's *Mapping poverty* research report.

2010-11						
Area	Population	Mapping Poverty score	Combined score	Community Development £	Leisure £	Total £
North	29%	40%	36.5%	17,200	4,570	21,770
East	29%	35%	32.8%	14,930	3,970	18,900
South	21%	20%	20.4%	9,250	2,460	11,710
West Central	21%	5%	10.3%	4,720	1,250	5,970
<b>Total</b>				<b>46,100</b>	<b>12,250</b>	<b>58,350</b>

### 4. North Area Committee 2010-11 Community Development applications

#### 4.1 Community Development spend to date: £1,150

ID	Group	Project	AC Grant
WEB 2636	Windsor Road Residents Association	Activities, social events and newsletters.	£250
2296	Menelik Education	World music and culture activities at the Arbury Carnival and Chesterton Festival.	£900
WEB 2954	Friends of Histon Road Cemetery	Running costs.	TBC
<b>Total</b>			<b>£1,150</b>
<b>Remaining</b>			<b>£20,620</b>

## 4.2 Grant application background information

<b>North Area Committee 2010-11 grants</b>	<b>CCF ref</b> WEB10576
<b>Applicant:</b> Chesterton Community Association	<b>Ward(s) :</b> Chesterton
<b>Purpose of group:</b> “Chesterton Community Association provides the community anchor for Chesterton” It is affiliated to Community Matters, has adopted their model documents for its constitution and standing orders. The Association has applied for charitable registration and is awaiting the response of the Charity Commission.	
<b>Project:</b> to publicise and run a competition to design and create a village sign. <b>Breakdown of costs:</b> Preparation of competition documentation £125; printing 7,500 leaflets £305; distributing leaflets £370 (inc. VAT); prizes £100.	
<b>Total cost: £900.00</b>	<b>Requested: £900.00</b>
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> The main benefit would be an enhanced sense of identity for Chesterton by getting people to think about locating one or more signs in strategic locations. The competition will spark an interest in aspects of the local community by encouraging people to consider what is unique about Chesterton that is worthy of commemoration in a village sign. <b>Number of beneficiaries:</b> 500	
<b>Background information:</b> The project idea is in the early stages of planning and the submitted costs are estimates at this stage. Funding will be used to pay for the preparation of the competition leaflet, (this is most likely be undertaken by the part-time administrator). The project would like to award some prizes as incentives to encourage participation - cash awards or vouchers. Printing costs are the same as the cost of regular newsletter. Distribution of the leaflet is done by a professional as they found this was more cost effective and they do not have enough volunteers to do this for them. In the longer-term, they are looking into whether they can share distribution costs with the local church. If a village sign design is chosen, the Association will have to apply for planning permission for the sign, but it not expected that this would be a problem. The Association expect a sign would cost £1,000 - £2,000 depending on design and materials. They would apply for further grants for this, and are keen to apply for the City Council’s funding for public art. The Association would invite artists to tender for the production of the sign. The Association would maintain ownership of the sign and would be responsible for ongoing maintenance. <b>CCF Comments:</b> The process of inviting the community to take part in a competition where they are encouraged to have their say about a village sign (both design and location) appears a positive way to engage local people. There are costs associated with production and distribution, which appear unavoidable.	
<b>Previous funding from this Area Committee:</b> £2,487 in 09/10 to establish the group; £3,543 in 09/10 towards the costs of the next Chesterton Festival.	
<b>CCF recommendation: £900</b> With recommendation that 1) bring forward plans to discuss with church sharing of distribution costs 2) prizes awarded are vouchers to be used in local retailers in Chesterton.	

<b>North Area Committee 2009-10 grants</b>		<b>CCF ref WEB10770</b>
<b>Applicant:</b> 4th Cambridge Guides		<b>Ward(s) :</b> East Chesterton
<p><b>Purpose of group:</b> “Girlguiding UK enables girls and young women to develop their potential and to make a difference to the world. Guiding has 5 essentials which are followed at all ages:- working together in small groups; encouraging self-government and decision making; a balanced and varied programme; caring for the individual; sharing a commitment to a common standard. In our unit this is achieved through games, crafts and challenges. We help the girls to decide what they want to do, suggesting activities they may not have thought of, and enable them to carry out those ideas which are achievable”.</p>		
<p><b>Project:</b> to purchase new tents and cooking equipment  <b>Breakdown of costs:</b> 4 Patrol tents @£179.99 = £719.96, 1 Leaders' tent@£139.99 = £139.99 4 Patrol cooksets@£9.99 = £39.96</p>		
<b>Total cost: £899</b>		<b>Requested: £900.00</b>
<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> To make camping a better experience for the girls, they will have more energy to enjoy camp if the equipment is easier to handle. <b>Number of beneficiaries:</b> 15 this summer but more on future camping trips</p>		
<p><b>Background information:</b> The 4th Cambridge Guide unit currently has 6 Guides from the Chesterton and Arbury areas. The Guide unit struggles to attract new members due to competition from activities run at Brownsfield Community Centre and from other larger Guide units in Cambridge. The 4th Cambridge Guides are actively trying to recruit new Guides by having stands at the Chesterton Festival and the Arbury Carnival, as well as flyers to schools. The group is requesting funding to buy its own camping equipment. In the past, the Guide Unit has used the District’s camping equipment. These tents are old, large and heavy for the girls to put up. Other units in the area have their own equipment or borrow tents and equipment from members. The 4th Cambridge Guides find that it is difficult to borrow equipment from other units because it is often in use. They want to purchase durable lightweight patrol tents (sleep 5-6 people), a leader’s tent and cooking equipment.  <b>CCF Comments:</b> Camping equipment is a high cost item that groups cannot often fund themselves. They anticipate such equipment will last 3+ years and so have multiple uses.</p>		
<b>Previous funding from this Area Committee:</b> New applicant.		
<b>CCF recommendation:</b> £900		

5. North Area Committee 2010-11 Leisure applications

5.1 Leisure 2010-11 spend to date: £0

5.2 Grant application background information

<b>North Area Committee 2010-11 grants</b>		<b>CCF ref WEB10157</b>
<b>Applicant:</b> NCSA North Cambridge Sports Association		<b>Ward(s) :</b> Arbury
<b>Purpose of group:</b> “We provide low cost or free sport and physical activities for children and adults in the North of Cambridge City.”		
<b>Project:</b> to pay for the training coaches and assistants in after school and lunchtime school sports clubs. <b>Breakdown of costs:</b> £21 an hour for coaches; £9 an hour for qualified assistants (inc. travel and time). £900 will fund 30 hours of after School or Lunch clubs.		
<b>Total cost: £900.00</b>		<b>Requested: £900.00</b>
<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> The benefits of exercise are well understood, it can help grow confidence and there is evidence that it improves mental activity and academic performance. The outcomes will be improved fitness and levels of participation for children and we hope that the children involved will go on to develop a lasting involvement with sport. We will work with the local SCo to try to encourage the participating children to join local sports clubs and to attend our activities at the Manor. If the clubs are well attended and there is a demand for continuation, NCSA will liaise with local sports companies to see if the clubs can be sustained with accessible and affordable prices to benefit all.</p> <p><b>Number of beneficiaries:</b> 50</p>		

**Background information:** The NCSA was set up by the Cambridge Sports Network with support from the City Council, with the aim of being handed over to a voluntary committee. A Chairman and Treasurer have now been appointed. They received a grant from the City Council last year to run football sessions at Manor Community College, which has additional funding from the Police and now benefits 80 children. Most schools run after-school or lunchtime activities to complement the school curriculum. As Orchard Park is a newly establish school, these activities are currently not running, except one weekly football session led by a teacher. After school activities are important as they offer children the chance to be active in a supervised and safe environment. Children in the north Cambridge area are from low income families. Orchard Park is an area where community activities need to be promoted to encourage and develop community cohesion. Funding is requested to deliver introductory sessions free of charge to children at the school. They will run 1 or 2 one-hour weekly sessions either during lunchtime or after school for a period of 15 – 30 weeks. The sessions would be split for different age groups, or multi-sports and football sessions. There will be 24 children max per session. The sessions will be delivered by a qualified coach contracted from a business (called Kinnerz Coaching ) which is owned by the person who made the grant application. Once the funding period has ended, the applicant hopes that it will have proved a success and that the school will continue the sessions by charging a small fee.

**CCF Comments:** NCSA has successfully delivered the project at Manor Community College and is building its own capacity. The relationship between the applicant and the business that will benefit from the grant funding was clearly explained in the application and is known to the City Council.

**Previous funding from this Area Committee:** £1,565 in 09/10 towards football activities and coaching; £946 in 09/10 to purchase equipment to run sports activities.

**CCF recommendation: £900** Requirement of grant – to get a quote from other potential supplier to show that price is competitive.

If the above recommendations are agreed, the following budget will be available for later applications

<b>2009-10</b>	<b>Budget £</b>	<b>Allocated £</b>	<b>Remaining £</b>
Community Development	17,200	2,950	14,250
Leisure	4,570	900	3,670
<b>Total</b>	<b>21,770</b>	<b>3,850</b>	<b>17,920</b>

**BACKGROUND PAPERS** and research used in the preparation of this report:

Grant applications.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or

[marion@cambscf.org.uk](mailto:marion@cambscf.org.uk)



**Appendix 1**  
**Area Committee grant conditions**

Community development grants enable projects which provide services or activities to benefit people living in one of the four areas of Cambridge City. Priority will be given to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

1. Funds may also be used to meet any needs specific to its area as determined by the area committee.
2. Each area committee may decide to reserve part of its budget for one or more of these purposes. Grants may be awarded for capital or revenue expenditure.
3. Applications will be invited from:
  - constituted voluntary and not-for-profit organisations.
  - groupings of local residents able to meet basic accountability requirements.
  - partnerships of constituted group(s) and local residents.

Statutory agencies (such as Parish Councils and Schools) and commercial ventures are not eligible to apply.

4. There is no upper limit on application or grant award levels.
5. Members will generally be asked to consider and decide on applications twice a year.
6. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting. CCF will consult with the Chair and, where relevant, ward members. The full committee will be notified at the next appropriate meeting.
7. Grants will not generally be made retrospectively.
8. Grants will be publicised, administered and monitored by CCF.